

The Crossings at Fleming Island CDD
Board of Supervisors Meeting Minutes
Thursday, August 24, 2023
2217 Eagle Harbor Parkway
Fleming Island, Florida

(Please note: This is not verbatim, a CD recording of the board meeting is available on file for review).

Board Members Present

John Tabor, Chairman
David Herold, Vice Chairman by telephone
Mike Bruno, Supervisor
Rose Ellisor, Supervisor
Paul Booth, Supervisor

Staff Present

Sam Garrison, District Counsel, Kopelousos, Bradley & Garrison
Steve Andersen, District Manager and Operations Manager, Eagle Harbor
James Perry, District Administrator, Governmental Management Services, LLC
Helen Ronjo Hampton Golf
Cori Kirk, Hampton Golf

I - Roll Call

Chairman Tabor called the meeting to order at 6:00 p.m. and Mr. Perry called the roll.

II - Pledge of Allegiance

Supervisor Booth moved to approve David Herold's participation by telephone conference. Supervisor Ellisor seconded the motion. Motion passed 5 - 0
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Chairman Tabor: We want to recognize Cori Kirk for her service to the community for all these years and thank you for doing a fabulous job.

III - Public Comment

IV - Approval of Consent Agenda

A. Approval of the Minutes of the June 22, 2023 Meeting

B. Financial Statements

C. Check Register

Supervisor Bruno moved to approve the consent agenda items. Supervisor Booth seconded the motion. Motion passed 5 - 0

V. Acceptance of the Fiscal Year 2022 Audit Report

Mr. Perry: This is a clean opinion, there were some management comments related to the debt service on the golf course bonds, that is a standing comment.

Supervisor Bruno moved to accept the fiscal year 2022 audit. Supervisor Ellisor seconded the motion. Motion passed 5 - 0

VI Public Hearing for the Purpose of Adopting the Fiscal Year 2024 Budget and Imposing Special Assessments

A. Public Hearing to Consider Adopting the Fiscal Year 2024 Budget

Mr. Andersen: 2018 was the last time assessments were raised and that was the first time assessments were raised since 2009. The 11.3% increase is just over half of what inflation has been over the last 5 years.

Chairman Tabor opened the public hearing.

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1. Consideration of Resolution 2023-03 Relating to Annual Appropriations and Adopting the budget for Fiscal Year 2024

Supervisor Ellisor moved to approve Resolution 2023-03. Supervisor Booth seconded the motion.

On voice vote with all in favor the motion passed 5 - 0.

Chairman Tabor closed the public hearing on adoption of the general fund budget.

B. Public Hearing to Consider Adoption of the Water and Wastewater and Golf Course Enterprise Funds

Chairman Tabor opened the public hearing to consider the water and wastewater and golf course enterprise fund budget.

1. Consideration of Resolution 2023-04 Adopting the Final Water and Wastewater Enterprise Fund Budget for fiscal Year 2024

Mr. Andersen: The capital outlay line remains high due to the installation of a new reclaimed water pump system, filter system and chemical injection system.

Supervisor Booth moved to approve Resolution 2023-04. Supervisor Ellisor seconded the motion.

There being no public comment the board took the following action.

On voice vote with all in favor the motion passed 5 – 0.

Chairman Tabor closed the public hearing on adoption of the water and sewer budget.

2. Consideration of Resolution 2023-05 Adopting the Final Golf Course Enterprise Fund Budget for Fiscal Year 2024

Chairman Tabor opened the public hearing.

Mr. Andersen: One of the major drivers of the increase this year is insurance.

Supervisor Booth moved to approve Resolution 2023-05. Supervisor Bruno seconded the motion.

There being no public comments or questions the board took the following action.

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On voice vote with all in favor the motion passed 5 – 0.

Chairman Tabor closed the public hearing.

C. Public Hearing to Consider Levying Non-Ad Valorem Assessments

Chairman Tabor opened the public hearing.

1. Consideration of Resolution 2023-06 Levying Non-Ad Valorem Assessments for Operations and Maintenance Costs, Road System, Water Management System and Other Infrastructure Projects within the District for Fiscal Year 2024

Supervisor Bruno moved to approve Resolution 2023-06. Supervisor Ellisor seconded the motion.

There being on public comment or questions, the board took the following action.

On voice vote with all in favor the motion passed 5 – 0.

Chairman Tabor closed the public hearing.

VII Consideration of Designating a Regular Meeting Schedule for Fiscal Year 2024

Supervisor Booth moved to approve the fiscal year 2024 meeting schedule reflecting meetings on the fourth Thursday of the month. Supervisor Ellisor seconded the motion. Motion passed 5 - 0

VIII - Management Team Reports

A. District Counsel

B. Tree Amigos - Report

A copy of the report was included as part of the agenda package.

C. Hampton Golf - Report

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Ms. Ronjo gave an overview of the July performance report for golf and Talons, the special events since the last meeting and the upcoming special events.

D. District Manager & Operations – Operations Report

A copy of the district manager and operations report was included in the agenda package.

IX - Supervisor’s Requests and Audience Comments

A resident: Are you going to extend the gate and fence to the dock so the kids can’t walk through the marsh and onto the dock?

Mr. Andersen: No plans as of now but it is still an option. The parking passes and increased CCSO presence are having a positive impact.

Chairman Tabor: I want to thank Cori again, I’m excited for your new opportunity, but we are really going to miss you.

X Next Scheduled Meeting – September 28, 2023 at 6:00 p.m. at 2217 Eagle Harbor Parkway

IX – Adjournment

Hearing no objection, the Chairman adjourned the meeting at 6:35 p.m.

DocuSigned by:
Steve Andersen
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Secretary/Assistant Secretary

DocuSigned by:
John Tabor
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Chairman/Vice Chairman